

Scrutiny Panel 5th October 2020 Item 7 - Minutes and matters arising	Item No 7
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OUTLINE

Attached are the draft minutes of the meetings of the Scrutiny Panel held on 30th June 2020 and 23rd July 2020.

MATTERS ARISING FROM JULY MEETING

Action at 6.20

ACTION: Director of Communications, Culture, and Engagement to establish or ascertain:

- the feasibility of officers creating video highlights from the meetings
- the availability of training to create video excerpts
- to discover full extent of information available from YouTube analytics
- to explore and implement the expansion of feedback form to include videos
- whether scrutiny's videos on YouTube could be given their own section or be displayed in a more distinct way
- the feasibility of media training for Scrutiny Panel Members.

A verbal update at the meeting.

ACTION

Members are asked to agree the minutes and note the matters arising.